

Tasiast Mauritanie Ltd. S.A. (TMLSA) - Gold Mine, Mauritania, West Africa Packing, Marking, Documentation and Shipping Instructions

Introduction

The following Instructions are minimum requirements for the preservation, packing, marking and shipping of Goods purchased by TMLSA for delivery to the Tasiast gold mine in Mauritania, West Africa. Goods shipments are managed by the TMLSA Transport & Logistics service provider (T&L) either directly to the Tasiast Mine (Site) or via consolidation hubs in; Nouakchott Mauritania, Las Palmas Spain, Antwerp Belgium, Paris France (Air Freight), Fremantle Australia, Johannesburg South Africa and Houston USA. All shipments will be inspected upon collection by T&L or receipt at the consolidation hub(s) and at Site by TMLSA Receiving for compliance to these Instructions.

Shipments that do not comply with these Instructions may be rejected by T&L or TMLSA.

Packing Requirements:

Suppliers shall prepare all Goods for shipment, to ensure that Goods are properly protected against all hazards and conditions during land, sea, or air freight transport to the Site. Packaging must be of good quality, strong enough to withstand the shocks, handling and loading normally encountered during shipment, including trans-shipment on multi-modal carriers and between consolidation hub(s) and the Site warehouses, or subsequent manual or mechanical handling. Packaging must be constructed and closed so as to prevent any loss of contents that might be caused under normal conditions of transport, by vibration, or by changes in temperature, humidity or pressure. All packing must be biodegradable (no bubble wrap, polystyrene, etc.). Specific TMLSA instructions may apply for packing of steel, piping, glass, fragile and hazardous cargo and should be requested from T&L prior to packing.

The latest edition of the following standards shall apply:

- AS 2400 – Packaging
- AS 2852 – Packaging – Pictorial Marking
- ISO 1496 – Freight Containers
- AS 4068 – Flat Pallets for Materials Handling
- International Air Transport Association IATA Packaging Instructions
- International Maritime Organization (IMO) Packaging Instructions
- ISPM 15 Regulating Wood Packaging Material in International Trade

Do not mix Goods ordered under different TMLSA Purchase Orders (POs) into the same boxes or crates. Wrap and protect Goods against dust and corrosion. Secure and brace to prevent movement including using non-returnable dunnage, pallets, crating, packaging blocks, drums, cases, load boards, pallet collars and skids. Packages over 30 kg must be palletized or wooden crated. Crates shall be of good quality pine timber with hardwood base, all wrapped with strapping. Packages under 30 kg must be boxed; shipment of loose items or courier bags is not permitted. Consolidation of individually packed Goods on POs, of less than 30 kg, is permitted on shrink wrapped pallets (cover with 6mm ply prior to wrapping). Stacked pails and tins shall have 6mm ply between each layer (4 liter tins, max 5 layers; 10 liter, max 3 layers; 20 liter, max 2 layers). All pallets must be no greater than 120cm x 100cm in size and rated to carry a minimum 2000kg load. Bundled cargo must be strapped, protected, and have runners attached to enable lifting by forklift or crane. Lifting points shall distribute loads evenly and be clearly marked and easily accessible. Crated or bundled cargo in excess of 2500kg or L588xW235xH239cm shall be reviewed with T&L prior to shipment to ensure appropriate packaging and lifting points. All wood packaging must meet ISPM 15 requirements. Do not ship or package Goods for airfreight greater than 30kg per package, or dimensions greater than L75xW75xH50cm without prior T&L approval.

Marking Requirements:

Goods packaging must be clearly marked using indelible ink on two opposite sides of packaging with waterproof shipping labels as shown below. Dangerous Goods (DG) identification marks shall be clearly labeled on the exterior of the package and/or container in accordance with the relevant standards noted above. Pictorial marking to the above standards including, as a minimum, orientation, slinging, center of gravity, fragile, keep dry, and no hooks labels shall also be affixed on two opposite sides of the packaging. All Goods including Isotanks, mobile equipment and break bulk cargo must likewise be clearly labeled and marked.

Shipping Label:

Ship To: The specific delivery destination as per the TMLSA Purchase Order and below T&L Contact Sheet	From: The originating Supplier Name, Address and Contact (including name and telephone details)
Buyer / Consignee: Tasiast Mauritanie Ltd. S.A. Refer TMLSA Purchase Order for address details	Delivery Address: Tasiast Mauritanie Ltd. S.A. Refer TMLSA Purchase Order for address details
TMLSA Purchase Order No: _____ TMLSA Purchase Order Line Item No(s): _____ TMLSA PO Delivery Terms: _____ PO Transport Mode: Air / Sea / Land Freight Material (including; UN code if DG, TMLSA stock code, PO line item description) _____	Piece # _____ of _____ Net Weight _____ Kg Tare Weight _____ Kg Gross Weight _____ Kg Dimensions: L _____ mm X W _____ mm X H _____ mm Country Of Origin _____

Documentation Requirements:

All shipments must include the following documentation and related notifications prepared in **English** (documentation of more than one page must have “To Be Continued” printed at the bottom of each page prior to the last page.):

- Packing List;** (two copies), one contained within an envelope inside the package, a second list securely fastened to outside of the package in a waterproof envelope inclusive of the following information:
 - Date, Document Number, Sold By; Supplier Name and Contact Details
 - Sold To, Buyer / Consignee, Delivery Address (as noted above in shipping label)
 - TMLSA Purchase Order and line item number
 - Line Item Description to describe contents (must correlate to the TMLSA PO and Line Item)
 - Supplier Part Number and/or TMLSA Item Number, Quantity, Unit of Measure, Country of Origin
 - Package Details including type, total packages, net weight of each package, gross weight of all packages, and dimensions of each package
 - Signature, Company Seal
- Commercial Invoice;** (two copies on Supplier’s company letterhead), one contained within an envelope inside the package, second list securely fastened to outside of the package in a waterproof envelope, prepared by the TMLSA Supplier named on the Purchase Order inclusive of the following information. Note: Commercial invoices are for customs clearance purposes and must correlate correctly with the TMLSA Purchase Order and the Supplier Packing List. Commercial Invoices from third parties or sub-suppliers not accepted.
 - Date, Document Number, Sold By; Supplier Name and Contact Details
 - Sold To, Buyer / Consignee, Delivery Address (as noted above in shipping label)
 - Ship To/Consignee
 - Incoterms
 - Invoice Number and Date
 - TMLSA Purchase Order and line item number
 - Harmonized System (HS) Code per line item (this may require review with T&L prior to document preparation to ensure correct code interpretation).
 - Line item description to describe the contents (must correlate to the TMLSA Purchaser Order and Line Item)
 - Quantity, Unit of Measure, Country of Origin
 - Sales Currency, Unit Price of Each Item, Extended Totals and Invoice Total
 - Signature, Company Seal, Certification statement as follows: “I, [_____], of [_____], certify this invoice to be true and correct, in accordance with our books and also that the Goods referred to are of [_____] origin.”
- Shippers Letter of Instruction;** (SLI - refer to the attached TMLSA standard format); Supplier shall notify T&L three working days prior to collection of cargo by T&L or supplier delivery to T&L hub. The SLI must be submitted by email for all shipments of Goods to au.tml@antrak.com.au and TS.Expediting@Kinross.com, inclusive of the following information:
 - Date, Sold By; Supplier Name and Contact Details, Consignee information
 - TMLSA PO number , delivery terms, and any waybill information
 - Line item description to describe the contents including DG information and classification
 - Package details including type, total packages, net weight of each package, gross weight of all packages, and dimensions of each package

- If delivery terms are FCA Supplier premises / Ex-Works Supplier premises, the pick-up address, contact details, date, and time when Goods are ready for collection by T&L
 - If delivery terms are FAS or FCA to a T&L hub or similar Incoterms, the location and date that containers are required by the Supplier
4. Carrier Bills of Lading, Waybills, Consignment Notes; shall include the following:
- Buyer / Consignee; Delivery Address (as noted above in shipping label)
 - Notifying Party; as described in the Contact Details table below applicable to the delivery address noted in the TMLSA PO. **Note - Postal Deliveries are not acceptable.**
5. Dangerous Goods (DG); shipments shall include the following:
- MSDS form for each DG item including emergency procedure instructions
 - DG declaration documentation in accordance with shipment origin country regulations (MO41/A, CFR 49, IATA etc.)
 - DG for airfreight must also be documented in accordance with IATA DG regulations.
 - Certificate of Analysis (if requested by T&L) in format acceptable to TMLSA
 - Radioactive materials must be reviewed by TMLSA for special requirements prior to shipment.

Shipping Requirements:

- For shipments to be collected by T&L: After Supplier issues the SLI, contact T&L to confirm SLI receipt then await T&L advice on collection details. T&L will acknowledge the SLI within 24 hours and collect the cargo within 72 hours. Signed documentation supporting proof of collection/delivery (POD) must be scanned and emailed to: TS_Expediting@Kinross.com and au.tml@antrak.com.au within 24 hours of collection. T&L shall upload the POD into the Antrak-IT cargo tracking system within 24 hours of collection.
- For shipments to be delivered by the Supplier either directly to Site or to a T&L hub: Only after Supplier issues the SLI and contacts T&L to confirm SLI receipt, shall the Supplier dispatch the Goods, ensuring that the Goods are properly packaged, marked and include all required documentation, as noted above.
- Incorrect shipments may be rejected at destination, either at a T&L hub or on Site. Non-conforming shipments may be returned to Supplier.
- For large shipments being delivered by Supplier directly to Site, local port and road restrictions may apply; max load width 6m, height 5m, weight 40t. Signed documentation supporting proof of delivery (POD) must be scanned and emailed to TS_Expediting@Kinross.com and au.tml@antrak.com.au within 24 hours of delivery.
- For shipments requiring pre-shipment inspections (TMLSA shall notify Supplier at time of PO issue), Supplier shall coordinate with TMLSA and T&L to cooperate and provide necessary access and documentation required for the inspection prior to shipment.
- For all bulk DG cargo, Supplier shall reconfirm delivery address and any special requirements with T&L prior to shipping from Supplier premises, as DG receiving locations may vary from the addresses shown below.

TMLSA Delivery Addresses and T&L Hub Addresses & Contact Details:

<p><u>Tasiast Mine Site Physical Address</u> Tasiast Mauritanie Ltd. S.A. Tasiast Mine Site, Inchiri Region 300km NE of Nouakchott via highway N1, Mauritania GPS 20°32'12"N; 15°33'49"W Tel:+222 45252428, Fax: +222 45293895 Email: TS_Receiving@Kinross.com and TS_Expediting@Kinross.com Contact: TMLSA Site Warehouse Department</p>	<p><u>TMLSA - Nouakchott Office Physical Address</u> Tasiast Mauritanie Ltd. S.A. Nouakchott Office, Tevragh Zeina ZRA 741, B.P 5051, TZ, Nouakchott, Mauritania Tel:+222 45252428, Fax: +222 45293895 Email: TS_Buyers@Kinross.com and TS_Expediting@Kinross.com Contact: TMLSA Procurement Department</p>
<p><u>Nouakchott Depot</u> (For DG and Non-DG cargo onward shipment to site via Road) Tasiast Mauritanie Ltd. S.A. c/o Societe Generale de Consignation SA (Sogeco) Route de L'aéroport-1765-Rue 22-002- Commune du KSAR, Nouakchott, Mauritanie Tel: +222 45 25 27 40 / 45 25 22 02 Email: Tasiast.prealert@sogeco-sa.mr Hours: Mon. to Fri. 08:00-12:00/12:30-4:30 pm. Bank and local holidays closed.</p>	<p><u>Fremantle Australia (Control Tower and Freight Coordination - All Locations - No Deliveries)</u> c/o Antrak Logistics Pty. Ltd., (agent to Bollore Logistique Int.) 10 Hines Road, O'Connor Western Australia, 6163 Tel: + 61893388111 Mobile: +61477120020 Email: dgreaves@antrak.com.au Contact Persons: Del Greaves / Nikita Breeze T&L Control Tower: au.tml@antrak.com.au</p>

<p><u>Las Palmas Spain</u> (For Non-DG cargo onward shipment to site via Sea) Tasiast Mauritanie Ltd. S.A. c/o Agencia Taliarte, S. L. C/Atalaya, 34, Urb. Ind. Lomo Blanco 35010 – Las Torres Las Palmas de Gran Canaria, Spain Contact: Control Tower - au.tml@antrak.com.au Hours: Mon to Fri 09:00 to 02:30 pm and 04:00 to 07:00 pm. Bank and local holidays closed.</p>	<p><u>Las Palmas Spain</u> (For DG cargo onward shipment to site via Air) Tasiast Mauritanie Ltd. S.A. c/o Agencia Taliarte, S. L. C/Atalaya, 34, Urb. Ind. Lomo Blanco 35010 – Las Torres Las Palmas de Gran Canaria, Spain Contact: Control Tower - au.tml@antrak.com.au Hours: Mon to Fri 09:00 to 02:30 pm and 04:00 to 07:00 pm. Bank and local holidays closed.</p>
<p><u>Antwerp Belgium</u> (For DG and Non-DG cargo onward shipment to site via Sea and Land) Tasiast Mauritanie Ltd. S.A. c/o De Rijke NV (agent to Bollore Logistique Int.) Romestraat 2A, 2321 Meer (Hoogstraten), Belgium Contact: Control Tower - au.tml@antrak.com.au Hours: Mon. to Fri. 08:00-12:00/12:30-3:30 pm (latest arrivals 3:00 pm). Bank and local holidays closed.</p>	<p><u>Paris France</u> (For DG and Non-DG cargo onward shipment to site via Air) Tasiast Mauritanie Ltd. S.A. c/o Bollore Logistique Internationale Zone Cargo 3 4 à 6 rue des Deux Cèdres 95700 ROISSY EN France Contact: Control Tower - au.tml@antrak.com.au Hours: Mon. to Fri. 8:00 - 6:00 pm. Bank and local holidays closed.</p>
<p><u>Fremantle Australia</u> (For DG and Non-DG cargo onward shipment to site via Sea) Tasiast Mauritanie Ltd. S.A. C/O Bossna Enterprises trading as Australian National Transport (agent to Bollore Logistique Int.) 836 Cockburn Road, Henderson, 6166 Contact: Control Tower - au.tml@antrak.com.au Hours: Mon. to Fri 7:30 to 4:00 pm. Bank and local holidays closed.</p>	<p><u>Fremantle Australia</u> (For DG and Non-DG cargo onward shipment to site via Air) Tasiast Mauritanie Ltd. S.A. C/O Bollore Logistics Australia Pty. Ltd. Unit 2, 10 Hines Road, O’Conner 6163 Canningvale, Western Australia, 6155 Contact: Control Tower - au.tml@antrak.com.au Hours: Mon. to Fri 7:30 to 4:00 pm. Bank and local holidays closed.</p>
<p><u>Houston, USA</u> (For DG and Non-DG cargo onward shipment to site via Air and Sea) Tasiast Mauritanie Ltd. S.A. c/o Bollore USA 15490 Vickery Drive Houston, TX 77032 Contact: Control Tower - au.tml@antrak.com.au Hours: Mon. to Fri. 8 am till 4pm. Bank and local holidays closed.</p>	<p><u>Johannesburg, RSA</u> (For DG and Non-DG cargo onward shipment to site via Air and Sea) Tasiast Mauritanie Ltd. S.A. c/o Bollore Logistics 24 Covora Street, Jet Park, Johannesburg, South Africa, ZA – 1469 Contact: Control Tower - au.tml@antrak.com.au Hours: Mon. to Fri. 8 am till 4pm. Bank and local holidays closed.</p>